



Lace Town Archers -Members pack

About the Club/Club rules

On behalf of the committee I would like to welcome you to Lace Town Archers. In your pack is a copy of the club's constitution, the minutes of the last annual general meeting and a copy of archery etiquette. Please take a few minutes to read through the attached information which I hope you will find useful.

About the club and membership

We are a target archery club who shoot all types of bow styles, including recurve; compound, barebow and longbow. The club offers both senior and junior membership.

We have qualified Archery GB coaches, who are here to help and assist you. However as per Archery Etiquette, after you have completed a beginners course it should be down to you, as the archer to ask for advice or assistance rather than a coach come to you, unless there is clearly a risk to your or another archers personal safety . The more experienced archers can also provide tips as well, however please respect the fact that if they are doing a scoring round you may need to wait for another time or seek guidance from another archer.

Safety

The club shoots to strict safety rules which are laid down by the archery governing body and have a fantastic safety record. We ask all members to follow these rules on each occasion they shoot for the safety of themselves and others. See also archery etiquette.

The Committee

The club's committee is made up of volunteers from the club and are appointed at the Annual General Meeting which usually takes place in July each year. The AGM is your opportunity to have a say on how your club is run and managed and to volunteer to do one of the roles which is essential to the workings of the club, without which we could not function.

Kind regards

Chairperson

What we do and when - Senior members

Indoors - winter

The club shoots Tuesday and Thursday evenings usually from 7pm although some club members do arrive earlier. (Please note that during the beginner's courses normal shooting can be affected during 7-8:30pm when this takes place on the relevant Tuesday evenings). We encourage experienced archers to assist with beginner's course where possible. Tuesday evenings are now designated as the coaching night and Thursday evenings will be purely for shooting.

Outdoors – summer

The club shoots Monday and Thursday evenings. A main shooting line is setup and you will need to comply with archery etiquette rules. It is down to the individual to decide which distance they wish to shoot and you should not feel pressurised to do a distance further than your experience or ability. Instead if there is not a target already set up when you arrive then you can ask other club members to assist you with putting one up.

Although there is no start time or finish time, it is important for all members to assist with the putting up and/or putting away equipment so that it is not left to one or two individuals to do so. Some archers will wish to shoot a round and others will wish to just practice their shooting, you are free to do either of these. If you are not sure what to do when you arrive then please speak to another archer.

Club constitution

Please take time to read the club constitution, if you wish to propose any changes, you should do so which will then be discussed at the Annual General Meeting. As soon as the date of the meeting is announced you should put in writing the changes you wish to propose and pass this to the Club Secretary.

Club roles and purpose (also known as the Committee)

Chairperson:	Mark Cardy
Treasurer:	Shean Reilly
Secretary:	Tracey Kay
Records Officer:	Vacant
Equipment Officer:	Steve Debenham
Junior/Beginners Representative:	Vacant

Website and contacts

The club is looking into developing a website.

Club colours and clothing

Although there is no longer a requirement for the Club to register its club colours , the club does have a list of clothing which it can order for you which will be embroidered with the club name & logo and your first name. Please contact the relevant person.

Issues and complaints

We hope you continue to enjoy archery and remain a member of Lace Town Archers, however from time to time issues can occur. You should raise your issue with a member of the club committee. Ideally if scoring is taking place, please wait until the round has been completed, unless it is to do with safety. If you have any ideas or suggestions then please do come forward and raise them with a member of the committee as the club wants all archers to feel involved.

Getting help and advice

If you need help, both coaches and experienced archers can assist you. However archery etiquette dictates that it should be the archer who approaches the coach or other archer and not the other way around. The exception will be where a coach or experienced archer can see with a beginner or novice, something, which is clearly not right either with the equipment or the way you shoot (stance). If you do not wish assistance, you should politely say this to the person who has approached you, they will not be offended. However do not struggle on in silence – there is always someone who will be willing to help you.

Beginners

The club runs between one and two beginners courses during the in-doors season, enquiries are made to the club Secretary. Beginners must take a beginners course lasting 6 weeks where they shall be covered by Archery GB insurance. An archery consent participation form must be completed on the first evening and passed to the club Secretary. The beginner will be required to become a full member of the club and must pay their annual subscription fee to either the Treasurer or Secretary on the attendance of their 7th week subject to vacancies in the club. Beginners may only shoot at meetings designated for the purpose by the Committee. A beginner may borrow club equipment free of charge subject to availability during their first indoor season.

Club fees

At the Annual General Meeting the Club will fix the annual membership fees for all types of membership (Senior, Junior, and Associate). The Secretary will provide a copy of the fees and post this on the noticeboard in the container as soon as possible after the AGM. The fees (including club membership Archery GB, regional and county) are due during August each year.

Meetings

The Club usually has two meetings a year, the Annual General Meeting in July and a General Meeting in March (this meeting is about preparing for the outdoor season). Notice of these meetings will be posted either at the indoor shooting range or container and where possible either by email or leaflet distributed to the members. A member may wish to ask for an Extra General Meeting, however they would need at least two other members who support this request and a written request should be made to the Secretary or Chairperson outlining the reason. At the Annual General Meeting the members of the Committee will present their reports which should be with the Secretary no later than one week prior to the date of the meeting to allow copies to be made.