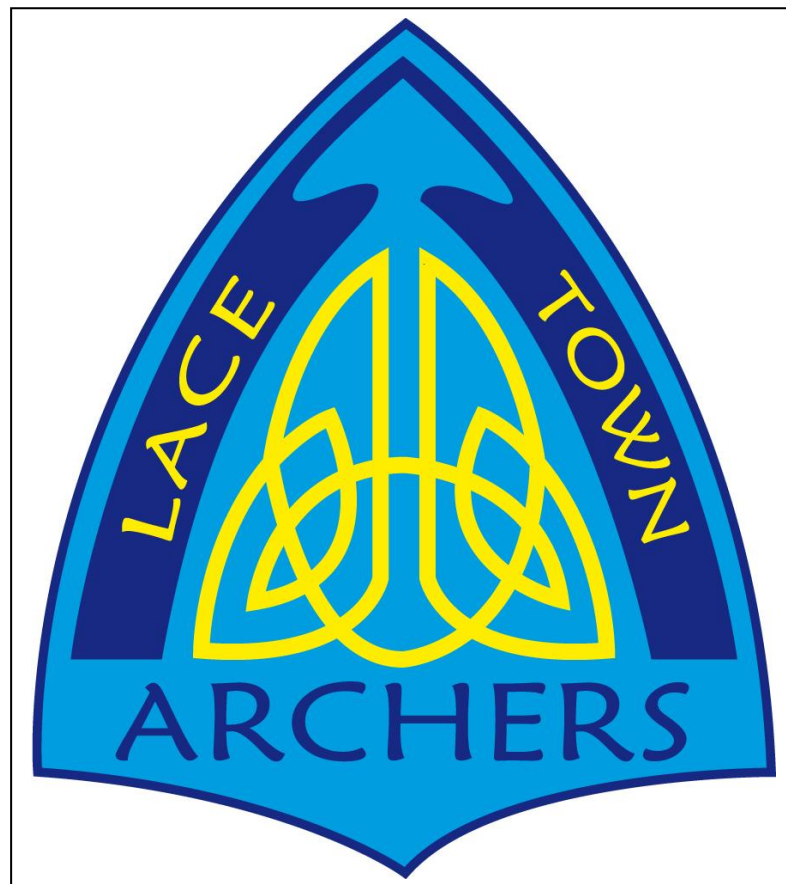


Lace Town Archers – Members Pack Club Constitution



This constitution outlines the basic rules of Lace Town Archers. It sets out the structure for running the club, types of membership and acceptable conduct.

Should you have any questions relating to the Constitution please ask a Committee Member who will try to answer them.

1. **NAME:**
The club shall be called Lace Town Archers Target Club, also known as Lace Town Archers hereinafter Called the club.

2. **AFFILIATION:**
The club shall be affiliated to Archery GB.

3. **COUNTY ASSOCIATION:**
The Club shall be associated with the Devon and Cornwall Archery Society.

4. **OBJECTS:**
The objects of the Club shall be:-
 - 4.1 to practice archery
 - 4.2 to promote archery

5. **MEMBERSHIP:**
 - 5.1 The Club shall consist of the Committee and the members
 - 5.2 Every Beginner and existing member shall complete the Club's Consent Form
 - 5.3 The only members entitled to a temporary membership shall be those attending the Beginners Course where they shall be covered by Archery GB insurance to shoot for 6 weeks.
 - 5.4 In accepting membership, a person agrees to abide by the Constitution of the Club and the rulings of the Committee. The Committee reserves the right to expel any member who displays inappropriate or dangerous behaviour towards themselves or any other member of the club/public with no redemption of club fees/beginners course fees. An expulsion shall be decided by the Committee based on a majority vote.
 - 5.5 Members shall be aged 10 years or over.
 - 5.6 There shall be one type of membership classified by age as to Junior and Senior. The term Junior shall be defined by the rules of Archery GB.

6. **MEMBERSHIP FEES:**
 - 6.1 Annual membership fees shall be stipulated at the Annual General Meeting, for the following categories of members; adult members and junior members.
 - 6.2 Annual membership is due in the middle of August regardless of the time fees were last paid. The exact date shall be decided at the Annual General Meeting and payable to the Treasurer.
 - 6.3 Members of other clubs are welcome to shoot on the Club's shooting nights providing target fees are paid. The Club offers Associate Membership.

6.4 Notice of fees should be given whenever possible; ideally two weeks in advance.

7. COMMITTEE:

7.1 The Committee shall consist of; The Chairman, the Treasurer; the Secretary, The Equipment Officer; the Records Officer and the Junior and Beginner's Representative. New posts may be added when and if necessary.

7.2 Any committee member who wishes to stand down from their post may do so at the Annual General Meeting.

7.3 The election of the Committee members shall take place the Annual General Meeting of the Club.

7.4 Any Committee member not wishing to stand for re-election should advise the Secretary of this intention at least one month before the date of the Annual General Meeting.

8. FINANCE

8.1 A Treasurer's report shall be presented at the Annual General Meeting a Balance Sheet showing the financial position of the Club. Proposed change: add the words showing a breakdown of all Income and Expenditure Account for the previous twelve months.

8.2 The funds of the Club shall be lodged at Lloyds TSB Bank. All cheques drawn on the account shall be signed by at least two of the following: Chairperson, Treasurer, or Secretary. Any club expenditure of £50 or more, other than target faces, will require to be put to club members. This will be during one of the club nights where there are at least five club members who will need to support the proposal being made.

8.3 In the event of the Club ceasing to exist, no member of shall obtain any asset from the Club. If the Club ceases to function, then all the equipment and funds shall go to Devon and Cornwall Archery Society to be disposed of through the County for safety.

9. ANNUAL GENERAL MEETING

9.1 The Annual General Meeting shall be held on the last Wednesday of July every year.

9.2 The Annual General Meeting will be held at a time to be defined and publicised to enable the maximum number of members to attend.

9.3 The Secretary shall prepare the Agenda. Members who wish to add a subject of conversation to the agenda should inform the Secretary at least 1 week before the meeting is held.

9.4 Nominations for the Committee must be received by the Secretary at least two weeks before the date of the Annual General Meeting. Members must elect the Committee before the conclusion of the AGM.

9.5 Nominations can only be accepted from persons eligible to vote at the Annual General Meeting. Persons eligible to vote are senior members of the club only who are currently up to date with their club fees. The Junior and Beginners representative will have two votes to represent the Juniors and Beginners.

9.6 All matters shall be decided by a show of hands of those members present and eligible to vote. The proposed motion shall be carried by the majority.

10. **GENERAL MEETINGS**

10.1 There will be a general meeting on the last Wednesday of March every year to discuss the forthcoming outdoor season.

10.2 All matters shall be decided by a show of hands of those members present and eligible to vote. The proposed motion shall be carried by the majority.

10.3 Any member who has not paid membership fees for the current year shall not be permitted to be present at any Club Meeting.

10.4 An extra meeting will only be held if the Committee decides it is essential or the Secretary receives written notice by no less than three members, which states a valid reason for an extra meeting. Only business for which the meeting was convened may be conducted at the extra meeting.

11. **DISCIPLINE**

11.1 The Committee reserves the right to expel any member who displays inappropriate or dangerous behaviour towards themselves or any other member of the club/public with no redemption of club fees/beginners course fees. An expulsion shall be decided by the Committee based on a majority vote.

11.2 The Club will operate an anti-alcohol policy. No member should shoot under the influence of alcohol.

11.3 The Club will operate an anti-drugs policy. No member should shoot under the influence of drugs.

11.4 Members shall collect their arrows on the sound of a whistle when everyone has finished shooting and should commence shooting on the sound of a whistle. In the event of the club not using a whistle a field captain will direct archers when it is safe to collect arrows and that the field/indoor area after the shooting line is clear and designated safe to commence.

11.5 Competition rules shall apply when shooting i.e. 3 arrows at 50m and 30m and 6 arrows at every other imperial and metric distances.

11.6 A maximum of 4 Archers shall shoot on each Butt outdoors

11.7 A maximum of 6 Compound Archers shall shoot on a Butt indoors in 2 details.

11.8 A maximum of 4 Recurve Archers shall shoot on a Butt indoors in 2 details.

11.9 Every member shall assist/offer to help in setting up and packing away of equipment.

11.10 Any member who feels actions of the Club or an individual conflict with their beliefs will be allowed to complain to the Committee who must investigate the claim fully and provide details of the investigation and any subsequent ruling (exclusions may be applied on legal grounds).

12. **CONSTITUTION**

12.1 Additions to, or alterations or revisions of the constitution shall be submitted to the Secretary at least 2 weeks before the date of the Annual General Meeting.

12.2 In the event of any question or matter arising which is not provided for in the Constitution, such question or matter shall be dealt with by the Committee, whose decision shall be final.